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### Lucas County Information Services Checklist for Hardware/Software/Services

Department: CTF

Requestor: Jean Netz

Funding Account &amp; Description: Resident Program Fund checking account

Req. Date: July 9, 2015

Vendor: CDWG

Type of Request (check all that apply):

☒ HW ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☒ State Term Contract ID NJPA☐ Services/Support Renewal Original Purchase Date

Description or Nature of Request and for whom this is intended: CTF is requesting to purchase 1 HP LJ PRO M401DNE for a Unit Floor. The case workers using the printer will be Jesus Guel and Christina Green.

Hdw/SW/Service Item Descr	Quote #	Wrrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2926397 HP LJ PRO 400 M401DNE	GHPH716		1	\$ 285.55	\$ 0.00	\$ 285.55
FREIGHT	GHPH716		1	\$ 14.07	\$ 0.00	\$ 14.07
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 299.62

**Lucas County Information Services  
Checklist for Hardware/Software/Services  
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<b>Planned Location:</b>	Desktop	<b>If Other please specify:</b>	
<b>Network Connection Required?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<b>LCIS installation assistance needed?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Date:</b> <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span>
<b>LCIS on-going support required?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<b>ITB or RFP completed?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<b>LCIS Management review completed?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<div style="border: 1px solid black; width: 150px; height: 20px; display: flex; align-items: center; justify-content: center;"><div style="border-right: 1px solid black; width: 100%;"></div><div style="width: 20px; text-align: center;">Exclusion</div></div>
<b>DP Board Approved?</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<div style="border: 1px solid black; width: 150px; height: 20px; display: flex; align-items: center; justify-content: center;"><div style="border-right: 1px solid black; width: 100%;"></div><div style="width: 20px; text-align: center;">Exclusion</div></div>
<b>DP Board Date of Approval:</b>			

**Business Reason or Justification:**

Printer is replacing a failed printer.

**Comments:**

Reviewed and prepared by Jeremy Burnat.  
Reviewed and approved by George Webb.

LCIS  
Approver  
Name

LCIS  
Approver  
Signature

G. Webb

Date

7-9-2015



CDWG.com | 800.594.4239

OE400SPS

## SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GHPH716	10394664	7/9/2015

**BILL TO:**  
JEREMY BURNAT  
1 GOVERNMENT CTR STE 400  
INFORMATION SERVICES

Accounts Payable  
TOLEDO , OH 43604-2290

Customer Phone #419.213.4037

**SHIP TO:**  
LUCAS COUNTY DATA PROCESSING  
Attention To: JEREMY BURNAT  
1 GOVERNMENT CTR STE 400  
INFORMATION SERVICES

TOLEDO , OH 43604-2290  
Contact: JEREMY  
BURNAT 419.213.4664

Customer P.O. # M401DNE QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		UPS Ground (1- 2 day)	Request Terms	STATE
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2926397	HP LJ PRO 400 M401DNE Mfg#: CF399A#BGJ Contract: NJPA 100614#CDW Technology Catalog 100614#CDW	285.55	285.55
		SUBTOTAL		285.55
		FREIGHT		14.07
		TAX		0.00
				US Currency
TOTAL				299.62

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 312.705.8283

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515